## **Linguistic Policy**

## 1. General

It is incumbent upon Orienteering New Brunswick (ONB) to develop and implement an effective bilingualism policy with the goal of providing services to members in their official language of choice.

It is the policy of ONB to strive toward the goal of making available written materials in both official languages and having the capability of providing all services in both official languages to the orienteering community and to the general public.

## 2. Definitions

Official Languages

the official languages of New Brunswick as described in the Official Languages Act (S.N.B. 2002, c. O-0.5) (i.e., English and French).

## 3. Policy

Orienteering New Brunswick will strive to:

- Encourage members to use the official language of their choice in ONB meetings and activities
- Encourage members to communicate with ONB in the official language of their choice
- Respond to correspondence in the official language in which it was received
- Provide bilingual correspondence to orienteers through the email distribution list
- Provide communication at events, including introductory instruction to orienteers, in both official languages.
- Make contact information available in both official languages on the website
- Take linguistic needs into consideration when posting for volunteer board positions

All event maps use international orienteering symbols which precludes the need for a specific language used in map development. Legends and other fixed map decorations should appear in both official languages.

All official Orienteering New Brunswick documents will be authoritative only in the language in which they were drafted unless the translated version has been translated by a professional translator, a competent person in the language or has otherwise been approved by the Board.

The priorities for the provision of bilingual services on the website are as follows:

- a. Contact information
- b. Event registration form and waivers
- c. Constitution and By Laws
- d. ONB Safe Sport Policy Manual
- e. other Policies.

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Policy History	
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